

PERSONNEL REPORT FOR JUNE 2001

JWB ADMINISTRATION

New Hires:	Croft, Winston – Director of School Readiness – 6-18-01 Assante, Mark – System Administrator – 6-29-01
Separations:	Barber, Theresa – 06-05-01 Goetz, Julie – 06-19-01
Transfers:	Ippolitto, Lewellyn – to QME – 6-5-01
Promotions:	None
Reclassification:	None
Salary Actions:	Smith, Shelly – Provisional to Regular – 06-26-01
Anniversaries:	Hartmann, John – 06/01/83 – Eighteen Years Cernan, Gary – 06/03/91 – Ten Years Davis, Patricia – 06/20/91 – Ten Years Scheurer, Kristin – 06/19/95 – Six Years Ball, Brenda – 06/29/98 – Three Years
Staff Items:	None

NEW HIRES

License Board:	None
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SEPARATIONS

Coordinated Child Care:	None
License Board:	None
Marriage & Family:	None

TRANSFERS

Coordinated Child Care:	None
License Board:	None
Marriage & Family:	None

PROMOTIONS

Coordinated Child Care:	None
License Board:	None
Marriage & Family:	None

RECLASSIFICATION

Coordinated Child Care:	None
License Board:	None
Marriage & Family:	None

SALARY ACTIONS

Coordinated Child Care:	None
License Board:	None
Marriage & Family:	None

ANNIVERSARIES

Coordinated Child Care:	Adger, Susan - 06/09/85 – Sixteen Years Stanton, Carla – 06/12/86 – Fifteen Years Hansen, John – 06/27/91 – Ten Years Oakes, Douglas – 06/01/93 – Eight Years
License Board:	None
Marriage & Family:	Osborne, Kent – 06/01/82 – Nineteen Years

STAFF ITEMS

Coordinated Child Care:	None
License Board:	None
Marriage & Family:	None

Employee Personnel Committee Advocate



Regular Meeting July 10, 2001

Information Item III.J

EPC Meeting Minutes
June 18, 2001

Members Present: Lewellyn Ippolitto, Lillie William-Banks

Alternates Present: Mary Ann Czarnatowicz

Also Present: Elaine Rachal

Meeting Convened at 11:15 A.M.

CHAIR

Kathy Nason
Marriage & Family
Counseling
726-9408

CO-CHAIR

Lillie William-Banks
Pinellas County
License Board
547-5824

MEMBERS

Trenia Cox
Juvenile Welfare Board
547-5644

Lewellyn Ippolitto
Juvenile Welfare Board
547-5680

Lillie McFarley
Coordinated Child Care
547-5724

Lillie William-Banks read resignation letter from Kathy Nason stating that due to health reasons she was resigning as chair of EPC. Lillie accepted the responsibility of chairing the committee until the new term, which starts in September.

The committee discussed what needs to be done in the near future. It was determined that we need to decide which members terms are up and Lillie will send notices to the Directors if new members/alternates need to be appointed. It was discussed that some of the members/alternates of the committee are not attending the meetings and we need to stress the important of each agency to send a representative to the monthly meetings. It was also mentioned that the bi-laws are not clear as to the actual term of the alternates.

Lillie and Lewellyn will meet together Friday morning to look through the EPC records that Kathy Nason sent and to put together an agenda for the next meeting.

Lewellyn passed out minutes from the April 18th meeting which were reviewed and accepted. There was no meeting in May. Lewellyn showed the members a copy of the draft EPC brochure that was being worked on.

Lillie mentioned that the EPC members should each take a turn attending one of the Diversity Council meetings which meet the 2nd Tuesday from 2:00-4:00 PM in conference room D. We hope to send a representative to each meeting.

Suggestions and comments from the suggestion boxes were read.

1. One concern asked why CCC employees do not always wear their name badges. We will pass this concern along to Walt Williams.
2. What is procedure for replacing name badges? We will pass this along to Walt Williams.
3. The library has a concern regarding children being dropped off in the library during meetings. EPC will place this concern on the next Director's meeting agenda.



Honey from the Bee information and Did You Know information from the last meeting is being forwarded to Debbie Bremer for the JW Bee.

Due to lack of representation and change in leadership there will be no EPC meeting in July. However Lillie will be sending notice to Directors about new members/alternates that should be appointed and ready to attend the August meeting which is scheduled for August 20 at 11:00 AM.

The meeting was adjourned at 12:00 P.M.

Submitted by,

Lillie William-Banks, Co-Chairperson

Minutes by Lewellyn Ippolitto