

PERSONNEL REPORT FOR JULY-AUGUST 2001

JWB ADMINISTRATION

New Hires:	Breon, Gayla – School Readiness – 7/9/01 Dennany, Sharon – Training Center – 7/9/01 Maes, Kathleen – Research & Evaluation – 7/23/01 Williams, Leesther – Training Center/B.E.S.T. – 8/6/01
Separations:	Rumberg, Donna – Training Center – 8/1/01 Crawford, Kenneth – CCYD – 8/4/01
Transfers:	None
Promotions:	Peele, Laura – Information Systems – to Systems Administrator (SAMIS) – 7/9/01
Reclassification:	None
Salary Actions:	None
Anniversaries:	Mills, James E. – 8/29/83 – Eighteen Years Miller, Deborah – 8/27/87 – Fourteen Years Stone, Michael – 8/9/89 – Twelve Years Gammons, Bufus – 7/14/97 – Four Years Perkins, Karen – 7/12/99 – Two Years

NEW HIRES

License Board: None

SEPARATIONS

Coordinated Child Care:	Conklin, Margaret – 7/25/01
License Board:	None
Marriage & Family:	None

TRANSFERS

Coordinated Child Care:	None
License Board:	None
Marriage & Family:	None

PROMOTIONS

Coordinated Child Care:	McFarley, Lillie – to Child & Family Consultant – 7/9/01 Weinbrecher, Laurie – to Program Specialist – 8/6/01
License Board:	None
Marriage & Family:	None

RECLASSIFICATION

Coordinated Child Care:	None
License Board:	None
Marriage & Family:	None

SALARY ACTIONS

Coordinated Child Care:	None
License Board:	None
Marriage & Family:	None

ANNIVERSARIES

Coordinated Child Care:	Bowens, Quilla – 8/16/82 – Nineteen Years Florence, Marva – 7/16/90 – Eleven Years
License Board:	Tamanini, Linda – 7/25/84 – Seventeen Years Niccum, Joy – 7/6/88 – Thirteen Years Johnson, Davita – 7/13/93 – Eight Years Homan, Daisy – 7/26/93 – Eight Years Lewis, Evelyn – 7/26/93 – Eight Years Wiglund, Kathy – 8/13/96 – Five Years Bessey, Erica – 8/10/98 – Two Years Smith, Barbara – 8/10/98 – Two Years
Marriage & Family:	None

STAFF ITEMS

Coordinated Child Care:	None
License Board:	None
Marriage & Family:	None



Employee Personnel Committee Advocate

Regular Meeting September 13, 2001

Information Item V.L

EPC Meeting Minutes
August 20, 2001

Members Present: Lillie Williams-Banks, Lewellyn Ippolitto, Lillie McFarley,
Brenda Angell

Alternates Present: Carol Tryon, Marianne Czarnatowicz, Marva Florence

Also Present: Walt Williams

Meeting Convened at 11:05 a.m.

Lillie Williams-Banks, acting as the chairperson, welcomed new members and alternates to the meeting. Lewellyn Ippolitto gave everyone folders with copies of EPC information, EPC members list, mission statement, job descriptions and EPC By-Laws. Members introduced themselves and stated which agencies they represented.

New members joining EPC are Brenda Angell, JWB representative and Carol Tyson, JWB alternate.

Minutes from the June meeting were distributed to everyone and Lewellyn Ippolitto made a motion to accept the minutes and Lillie McFarley seconded the motion.

Lillie Williams-Banks read the EPC mission statement and the job descriptions for EPC representative, alternate, chair and co-chair positions. The committee will be electing new officers at the September meeting. Lillie reminded everyone how important it is to be present at our monthly meetings. If you cannot attend, it is your responsibility to call your alternate so a representative from each agency is present at the meeting.

A discussion was held regarding changing the meeting date since the representative of Marriage & Family could not attend meetings on Mondays. However, since no one from Marriage & Family was present, it was suggested that we keep the meeting time the same until we knew which day the representative would be available.

A review of EPC goals for 2001 was reviewed. A draft copy of a brochure for EPC was given to each member and everyone is to review it and bring their comments to the September meeting. Brenda Angell, Lillie McFarley, Marva Florence offered to work to complete the brochure. We are continuing to use the JWBe to keep employees informed about what the EPC is doing. EPC minutes are already available on the JWB Intranet. CCC now has their own Intranet and Lillie McFarley will find out about getting the minutes on their Intranet. PCLB is in the process of getting an Intranet and when it is available Lillie Williams-Banks will find out about adding the minutes.

CHAIR

Kathy Nason
Marriage & Family
Counseling
726-9408

CO-CHAIR

Lillie Williams-Banks
Pinellas County
License Board
547-5824

MEMBERS

Trenia Cox
Juvenile Welfare Board
547-5644

Lewellyn Ippolitto
Juvenile Welfare Board
547-5680

Lillie McFarley
Coordinated Child Care
547-5724



August 20, 2001

EPC Minutes

Page 2

Lillie Williams-Banks will be providing a report to the JWB Board at the September board meeting regarding EPC's accomplishments this year.

Each representative was asked to check with their agencies to make sure they review their emergency procedures since it is now hurricane season.

Lillie Williams-Banks read a suggestion received from an employee asking about name badges, stating that everyone was not wearing them. Walt Williams asked that each representative remind their employees, at their next meeting, to wear their name badges. It was also suggested that we put a reminder in the JWBee. Debbie Bremer, JWB Communications Department can make replacement badges if needed.

Walt Williams was asked about the suggestion for asking vendors such as SAM'S to offer membership to our building employees. He stated he had talked to SAM'S by phone and they will come and set up a table in the breakroom to offer memberships if we want to do that. The committee does want to offer this service. We will discuss setting a date at the September meeting.

The meeting was adjourned at 11:30 a.m.

Submitted by,

Lillie Williams-Banks, Acting Chair