

Regular Meeting 5 /11/00

TO: Juvenile Welfare Board Members

FROM: James E. Mills, Executive Director
Lisa A. Sahulka , Director of Programs & Finance

Funded Agency Compliance Issues – Quarterly Report

This report is designed to keep the Board advised of compliance matters related to funded agencies.

Asian Family & Community Empowerment Center: The financial and personnel policy manual has been updated as required. This was the last item of the September 1999 corrective action plan. Additionally, all positions funded in the Organizational Grant have been filled. This item will be removed from the quarterly compliance report.

Career Options of St Petersburg: The FY 97-98 financial audit was due on October 30, 1998. The audit was not received until April 19, 2000. The auditor indicated that he had encountered significant delays in receiving information from the accounting department. In addition, certain schedules normally generated by the accounting department prior to the audit were required to be prepared by the auditor (KPMG LLP). The FY 98-99 financial audit was due on October 30, 1999. The auditor requested an extension until March 15, 2000 citing numerous unspecified auditor difficulties. The audit has not yet been submitted. A second extension is now being requested due to staff turnover in the fiscal director position, which caused work on the audit to cease until a new director was hired. Staff is working with both program and auditor on this issue and expects an audit by May 30, 2000.

Girls Inc.: The management letter attached to the FY 98-99 financial audit included a "Going Concern" note regarding the agency's financial stability due to a critical shortage of working capital and related operational problems. While the audit was received in February 2000, the agency has not submitted a response to the management letter. Due to the "Going Concern" cited in the audit, the agency has been asked to submit a business plan to include the following: plans to enhance working capital, an updated methodology, and justification for reduction in minimum service levels.

In addition, a fiscal site visit was conducted on April 11, 2000. Several discrepancies were noted at the time of the site visit. Staff is developing a corrective action necessary for compliance and will monitor quarterly.

Sanderlin Neighborhood Family Center: Two major issues of the Corrective Action Plan initiated on October 28, 1998 remain pending. These are the submission of the results of the neighborhood survey and the development of the data collection system. These will become the priorities of the new Center Director. The proposed date of hire for this position is May 15, 2000. In the interim, the Board is assuming the responsibility of tallying the results of the neighborhood survey.

FUNDING REPORT
HEALTHY KIDS OF PINELLAS COUNTY

REPORTING PERIOD: Apr-00

I. NEW FUNDING RECEIVED DURING THIS REPORTING PERIOD

Revenue Source	Date Received	Distribution of Funding by Month - FY '00											
		REVISED Oct-99	REVISED Nov-99	REVISED Dec-99	REVISED Jan-00	Feb-00	Mar-00	Apr-00	May-00	Jun-00	Jul-00	Aug-00	Sep-00
All-Children's Hospital													
BayCare Health Systems													
Bon Secours Maria Manor	2/18/00					\$ 1,270.00	\$ -	\$ -					
Pinellas Co. Social Services	7/1/99	\$ 4,166.67	\$ 4,166.67	\$ 4,166.67	\$ 4,166.67	\$ 4,166.67	\$ 4,166.67	\$ 4,166.67					
United Way**	12/15/99			\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00					
Carry-Over Funds - FY'99	7/1/99	\$ 5,960.75	\$ 5,960.75	\$ 5,960.75	\$ 5,960.75	\$ 5,960.75	\$ 5,960.75	\$ 5,960.75					
Interest (Estimated)		\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00					
Total Received		\$ 10,177.42	\$ 10,177.42	\$ 20,177.42	\$ 20,177.42	\$ 21,447.42	\$ 20,177.42	\$ 20,177.42					
Amt. Requested from JWB		\$ 10,177.42	\$ 10,177.42	\$ 20,177.42	\$ 20,177.42	\$ 21,447.42	\$ 20,177.42	\$ 20,177.42					
Uncollected Incentive*		\$ 1,481.58	\$ 1,481.58	\$ -	\$ -	\$ -	\$ -	\$ -					
Retroactively Collected Incentive		\$ -	\$ -	\$ 2,963.16	\$ -	\$ -	\$ -	\$ -					

JWB
Incentives
to Date
\$122,511.94

*Healthy Kids will bill retroactively for incentive funding once it receives grant funding from the United Way.
**\$40,000 contributed 12/99; additional \$40,000 due in March/April '00

II. PREVIOUSLY REPORTED FUNDING SOURCES THAT MAY BE WITHDRAWN

Revenue Source	Amount Pledged	Amount Received To Date	Date Withdrawn/Terminated	REASON FOR WITHDRAWAL

III. NEW SOURCES IDENTIFIED AS POTENTIAL FUNDERS

Potential Revenue Source	Description of Fund-Raising Efforts

IV. ADDITIONAL FUND-RAISING ACTIVITIES

The Healthy Kids Advisory Board met recently to discuss the challenge of local match. Efforts are underway to develop a fund-raising plan, and the activities of the Florida Legislature relative to this issue are being closely monitored.

PERSONNEL REPORT FOR APRIL 2000

JWB ADMINISTRATION

New Hires:	McFadden, Priscilla – 4/10/00 Sparrow, Joyce – 4/17/00
Separations:	Polinsky, Nancy – 4/14/00
Transfers:	None
Promotions:	None
Reclassification:	None
Salary Actions:	None
Anniversaries:	Sahulka, Lisa – 4/14/97 – Three Years
Staff Items:	None

NEW HIRES

License Board:	None
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SEPARATIONS

Coordinated Child Care:	None
License Board:	None
Marriage & Family:	None

TRANSFERS

Coordinated Child Care:	None
License Board:	None
Marriage & Family:	None

PROMOTIONS

Coordinated Child Care:	None
License Board:	None
Marriage & Family:	None

RECLASSIFICATION

Coordinated Child Care:	None
License Board:	None
Marriage & Family:	None

SALARY ACTIONS

Coordinated Child Care:	None
License Board:	None
Marriage & Family:	None

ANNIVERSARIES

Coordinated Child Care:	Kovanis, Carolyn – 4/13/90 – Ten Years Black, Linda – 4/24/94 – Six Years
License Board:	Czarnatowicz, Marianne – 4/10/89 – Eleven Years Macina, Carol Ann – 4/12/89 – Eleven Years
Marriage & Family:	None

STAFF ITEMS

Coordinated Child Care:	None
License Board:	None
Marriage & Family:	None