



INFORMATION ITEM  
Regular Meeting 10/14/99

**SITE VISIT  
SCHEDULE & SUMMARIES**

**PROGRAMS & FINANCE DEPARTMENT**

Juvenile Welfare Board  
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**RATING CRITERIA  
FOR  
MEASURABLE OBJECTIVES**

Objective Exceeded	101% +
Objective Met	100%
Objective Substantially Met	95 - 99%
Objective performance Needs Improvement	70 - 94%
Objective Performance Seriously Deficient	Below 70%

- Outstanding - Exceeded or met 100% of objectives
- Excellent - Exceeded, met, or substantially met 90% of objectives
- Satisfactory - Exceeded, met or substantially met at least 70% of objectives
- Unsatisfactory - Exceeded, met, or substantially met less than 70% of objectives

**SITE VISIT SCHEDULE  
OCTOBER 1999**

<b>Children's Home Society of Florida</b>	<b>October 27, 1999</b>
<b>Pinellas County Health Department- Northeast High School Health Services Program</b>	<b>October 29, 1999</b>
<b>The Hospice of the Florida Suncoast</b>	<b>October 29, 1999</b>
<b>Morton Plant Mease Health Care- Healthy Families Support Initiative</b>	<b>November 1, 1999</b>
<b>Pinellas Association For Retarded Children</b>	<b>November 5, 1999</b>
<b>United Methodist Cooperative Ministries- Southeast Asian Christian Preschool</b>	<b>November 16, 1999</b>

**SITE VISIT SUMMARIES  
FOR:**

Community Pride Child Care-  
Gateway Homeless Project

Family Resources-  
Youth Crisis Shelters Program  
Outclient Counseling Program

Personal Enrichment Through Mental Health Services-  
Intensive Adolescent Day Treatment Program

## Site Visit Summary

<b>Agency:</b>	<b>Community Pride Child Care Center</b>	<b>Fiscal Year: 1998-99</b>
<b>Program:</b>	<b>Gateway Homeless Project</b>	<b>Budget: \$95,448*</b>
		<b>JWB Allocation: \$87,649</b>
		<b>Cost per Client: \$ 600*</b>
		<b>(97/98)</b>

**Date of Visit:** July 9<sup>th</sup> & 12<sup>th</sup>, 1999

## Program Statistics

The Gateway Homeless Project is designed to provide support services for children and parent(s) who are residing in emergency shelter in north Pinellas County. Nine (9) emergency shelters refer participants to the project at Community Pride. The parent(s) met with the Family Service Coordinator and once enrolled in the program are eligible to receive a variety of services. These services are designed to strengthen the family unit and assist parents in becoming self sufficient. Services provided include: referrals and access to social service programs; referrals for employment and/or training; direction in locating affordable housing; goal setting; child care and developmental assessments; parent support groups and other parent skills groups which encourage parent involvement through positive intervention and age appropriate activities for their child.

## Statistics

Based on the mid-year statistical report, it appears that the program will meet the minimum service levels established for the current contract year.

## Findings

The site visit included: a program review and update, interviews, records review, review of statistical data, review of SAMIS issues and a review of the program for contract compliance.

There were no programmatic recommendations or requirements resulting from this site visit.

The fiscal site visit was conducted on July 9<sup>th</sup>, 1999. As stated in the previous fiscal site visit report, the agency needs a written accounting policies manual and revision of their personnel policies. As of the date of this site visit, the program has not completed the manual.

**Contract Managers:** Pamela Needham & Karen Perkins

\*Program budget has been adjusted based on actual program budget figures for 97/98.

## SITE VISIT SUMMARY

<b>AGENCY:</b>	Family Resources	<b>FISCAL YEAR:</b>	1998-99
<b>PROGRAM:</b>	Youth Crisis Shelters	<b>PROGRAM COST:</b>	\$1,259,922
<b>DATE OF VISIT:</b>	June 28, 1999	<b>JWB ALLOCATION:</b>	\$ 145,329
		<b>COST PER CLIENT:</b>	\$ 675
		(FY 1997-98)	
<b>PROGRAM:</b>	Outclient Counseling	<b>FISCAL YEAR:</b>	1998-99
<b>DATE OF VISIT:</b>	June 28, 1999	<b>PROGRAM COST:</b>	\$1,072,776
		<b>JWB ALLOCATION:</b>	\$ 191,124
		<b>COST PER FAMILY:</b>	\$ 494
		(FY 1997-98)	

### Program Description

FRI operates two shelters for runaway and in-crisis youth and their families and has established the "Safe Place" network to enhance this service. The average length of stay at these shelters is 2-6 days. The program seeks to reunite the youths with their families and encourage the resolution of intra-family problems through the provision of temporary shelter, counseling, and other needed services. The program also sponsors the "Safe Place" component for runaway youth and this represents part of a continuum of services to Children/Families In Need of Services (CINS/FINS). This year the program opened a "staff secure" unit attached to the South Shelter, which will house court adjudicated youth up to a maximum of 120 days.

The Outclient program has the main goal of preserving the family unit, and offers a continuum of services to children and families, particularly families with youth who are truant or beyond parental control. The services include, screening/assessment; family crisis intervention services, family intervention project; weekly sessions of individual and/or family counseling, in-home counseling as appropriate, case planning and case management. The program assesses the problems and needs of both the child and the family, and then determines (with the consumer) what is the most appropriate service or course of action. Recently, the program has been sponsoring parent and teen support groups in the evenings. These groups are experiencing improved attendance because they are meeting concurrently in the evenings.

The site visit included individual interviews with staff from both the Outclient and Youth Crisis Shelter as well as with several participants. The visit also included a review of the facilities, program data, program files, staffing, performance on measurable objectives and contract compliance.

Based on the statistical reports for the first half of FY 1998-99, OC served 731 youth and 764 adults, and YCS served 692 youth and 230 adults. Both programs appear to be on track to achieve or exceed all of their objectives and minimum service levels, and were in compliance with their FY 1998-99 contracts.

No recommendations or requirements were made as a result of the site visit.

**Contract Manager:** Gary Cernan

## SITE VISIT SUMMARY

<b>Agency:</b>	PEMHS	<b>Fiscal Year:</b>	1998-99
<b>Program:</b>	Intensive Adolescent Day Treatment	<b>Program Budget:</b>	\$580,183
<b>Date of Visit:</b>	July 6, 1999	<b>Allocation:</b>	\$316,357
		<b>Cost Per Client:</b>	\$ 2,021 (FY 97-98)

### Program

The Personal Enrichment through Mental Health Services Intensive Adolescent Day Treatment Program is a cooperative program with the Pinellas County School Board. It is designed to meet both the educational and therapeutic needs of children between the ages of 12-17 who have been diagnosed as severely emotional disturbed and are disruptive in school settings. The program serves as an alternative to hospitalization or residential placement. Services include individual, group, and family therapies, educational programs, and psychiatric consultation. Family participation is required as part of the treatment plan.

### Statistics

Based on the mid-year report, 25 youth and 63 adults have been served. It appears that the agency will meet its minimum service levels (36 youth; 70 adults) and exceed its measurable objectives with the summer enrollment of 17 participants.

### Findings

The site visit included: a program review and up-date; meetings with program management and staff; interviews with program participants; a review of program methodology; review of client files, and a review for contract compliance.

There were no programmatic recommendations from this site visit. However, a disallowance of \$7,285.18 was issued for a student who received services, but resided in Pasco County.

**Contract Manager:** Trenia L. Cox