

TO: Juvenile Welfare Board Members

FROM: James E. Mills, Executive Director   
Walter G. Williams, Director, Human Resources 

**Requested Action**

Authorize staff to negotiate a contract to replace the carpeting and vinyl base for the JWB Building, 4140 49<sup>th</sup> Street North, St. Petersburg, at a cost not to exceed \$32,065.

**Options**

1. Authorize staff to negotiate a contract with AAA Tile and Service for replacement of the carpeting and vinyl base at the JWB Building, 4140 49<sup>th</sup> Street North, St. Petersburg, at a cost not to exceed \$32,065.
2. Replace carpet and vinyl base using an alternate contractor.
3. Do not recarpet the JWB Building; 4140 49<sup>th</sup> Street North.
4. Any other action the Board deems appropriate.

**Recommended Action**

Authorize staff to negotiate a contract with AAA Tile and Service for replacement of the carpeting and vinyl base at the JWB Building, 4140 49<sup>th</sup> Street North, St. Petersburg.

**Source of JWB Funds**

The Enterprise Fund.

**Fiscal Impact**

The Enterprise Fund will be reduced by \$32,065.

**Narrative**

In May 1996 the Department of Children and Families (DCF) entered into an agreement with the Juvenile Welfare Board for occupancy of the Juvenile Welfare Board Building located at 4140 49<sup>th</sup> Street North, St. Petersburg. In May 2001 DCF exercised the first of their three 2-year options and renewed their lease. The lease agreement provides that JWB will make any necessary repairs including replacement of worn or damaged floor covering. Built in 1976, the building has its original carpet and normal wear and tear over the last 25 years have made it necessary to replace this carpeting.

In compliance with our purchasing policies staff sent a request for bid to five vendors

requesting quotations on replacement of the carpet and vinyl base for approximately 21,000 square feet of office space in accordance with the specifications provided. All potential bidders were required to supply documentation of necessary licenses and insurance coverage.

Bids were received from three vendors as follows:

AAA Tile and Service 450 94 <sup>th</sup> Avenue North St. Petersburg, Florida 33704	\$32,065.00
Seahock Floor Covering, Inc. 5801 Central Avenue St. Petersburg, Florida 33710	\$44,599.38
Wholesale Carpets 2575 28 <sup>th</sup> Avenue North St. Petersburg, Florida 33713	\$37,741.25

Staff selected AAA Tile and Service based on the price provided, staff experience in working with this vendor on installation of tile in the JWB Building on 68<sup>th</sup> Avenue North following the July, 2000 building flood and the references provided.

DCF is responsible for removal of furniture and wall systems prior to installation and for re-installation once the project is complete.

Staff Resource Person: Mike Pitzer